

Maine Township Town Hall
1700 Ballard Road Park Ridge, IL 60068
Tuesday, April 27, 2021

Township Board Meeting - AGENDA

This meeting will be conducted by audio or video conference without a physically present quorum of the Maine Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township, pursuant to Senate Bill 2135. The Township Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials and legal counsel will not be physically present at the Township building, if that is unfeasible due to the disaster. Physical public attendance at the Township building may be limited or not feasible, so alternative arrangements for public access to hear the meeting are available here <https://us02web.zoom.us/j/81027574175>. To obtain password to connect to this meeting, please call Richard Lyon at 224-257-4869 prior to 6:00 p.m. on April 27, 2021. The meeting will also be audio or video recorded and made available to the public, as provided by law.

Special Bill Review/6:00

- Review of General Assistance, Town Fund, and Road District Expenditures.

Budget Hearing for General Town Fund will be Held at 7:00 pm and Budget Hearings for Road & Bridge will be Held at 7:15 pm

Call Regular Meeting to Order/7:30

Pledge of Allegiance

Roll Call

Discussion and Potential Action on the Following Items:

1. Approval of Minutes of March 30, 2021 Bill Pay Review
2. Approval of Minutes of March 30, 2021 Board Meeting
3. Approval of General Assistance Expenditures
4. Approval of Road District Expenditures
5. Approval of General Town Fund Expenditures
6. Personnel
7. Public Participation
8. New Business
9. Public Participation
10. Old Business
 - Discussion & Vote on Budget and Appropriation Ordinances 2021-22 for TF/GA/R&B
 - Discussion and Action on Reconsidered Abatement Ordinance
11. Closed Session
12. Officials' Reports
13. Adjournment

MAINE TOWNSHIP TOWN BOARD
1700 Ballard Road
Park Ridge, IL 60068

AGENDA

Budget Hearing for General Town Fund and General Assistance
Tuesday, April 27, 2021
7:00 p.m.

NOTE: Maine Township is committed both to open, transparent government, and to stopping the spread of COVID-19. To facilitate this, this General Town & General Assistance Budget Hearing will be held electronically, but equally transparently. We encourage the public to participate in our meeting electronically by joining our Zoom meeting.

The link is <https://us02web.zoom.us/j/81027574175> and also through our website.

1. Call hearing to order
2. Presentation and Approval of General Town and General Assistance Fund Budget
- Ordinance 2021-2
3. Public comment
4. Adjournment

Memo

To: Elected Officials
From: Dayna Berman
Date: April 27, 2021
Re: 2021-22 Budget & Ordinance for TF/GA

Please find enclosed a copy of the 2021-22 Budget & Ordinance for Town Fund and General Assistance.

The health insurance line items have been adjusted to reflect a 4% increase from 2020-21 actuals. Please note, the draft budget you received for review at the February board meeting was calculated at a 7% increase. The enclosed budget has thus been further reduced by \$36,142.

**MAINE TOWNSHIP
ORDINANCE 2021-1
BUDGET & APPROPRIATION ORDINANCE FOR 2021-22**

for MAINE TOWNSHIP located in the County of Cook, State of Illinois for the fiscal year beginning March 1, 2021 and ending February 28, 2022.

Now be it Ordained by the Board of Trustees of MAINE TOWNSHIP, COUNTY OF COOK, STATE OF ILLINOIS, in meeting assembled as follows:

Section 1: That the following budget containing an estimate of receipts and expenditures for the following funds: GENERAL TOWN AND GENERAL ASSISTANCE FUND is hereby adopted as the budget of the township for the fiscal year mentioned above and shall be in full force and effect from and after this date.

GENERAL TOWN FUND

BEGINNING BALANCE	\$6,644,499
ESTIMATED REVENUES	
Property Tax	\$1,500,000
Replacement Tax	\$78,930
Interest Income	\$11,998
MaineStay Fees	\$12,387
Yard Stickers and Rebates	\$13,734
Postage	\$4,136
Transportation Fees	\$1,094
Passport Fees	\$70,210
Food Pantry Cash Donations	\$67,176
Other Income	\$15,553
TOTAL ESTIMATED REVENUES	\$1,775,218
TOTAL ESTIMATED FUNDS AVAILABLE (EXCLUDING PROGRAM FEES FOR MAINSTREAMERS PAID BY PARTICIPANTS)	\$8,419,717
BUDGETED EXPENDITURES	
Administration	\$2,051,493
Assessor	\$394,718
Clerk	\$171,515
Emergency Management	\$15,516
MaineStay Youth and Family Services	\$510,901
Mainstreamers Senior Services	\$505,690
Mental Health/Community Services	\$440,025
TOTAL ESTIMATED EXPENDITURES (EXCLUDING PROGRAM FEES FOR MAINSTREAMERS PAID BY PARTICIPANTS)	\$4,089,858
ENDING BALANCE	\$4,329,859

ADMINISTRATION**PERSONNEL**

Salaries/Employees	\$592,179
Salaries/Elected Officials	\$163,564
IDES	\$1
Social Security	\$57,814
Municipal Retirement Fund	\$67,554
Health Insurance	\$333,105
Dental Insurance	\$10,926
Life Insurance	\$782
Tuition Reimbursement	\$1
TOTAL PERSONNEL	<u>\$1,225,926</u>

CONTRACTUAL SERVICES

Bookkeeping/Accounting Services	\$63,782
Audit Services	\$16,000
Building-Grounds Maintenance	\$21,963
Community Information-Support	\$1
Conferences-Meetings	\$633
Dues-Subscriptions	\$3,883
Web Site/Email Host	\$20,364
Equipment Leasing-Maintenance	\$20,661
Computer Tech Support	\$8,285
Print Management	\$3,842
General Insurance-Liability-Bond	\$65,494
Legal Services	\$90,000
Mileage-Travel-Lodging Expense	\$571
Police Protection	\$40,000
Postage	\$33,971
Printing-Publishing	\$31,500
Special Programs	\$3,245
Staff Training	\$317
Telecommunications	\$24,119
Clean Up/Waste Hauler	\$6,475
Transportation/MaineLines	\$3,700
Utilities	\$25,866
TOTAL CONTRACTUAL SERVICES	<u>\$484,672</u>

COMMODITIES

Miscellaneous	\$66
Office Supplies/Small Equipment	\$12,347
Operating Supplies-Maintenance	\$9,637
TOTAL COMMODITIES	<u>\$22,050</u>

OTHER EXPENDITURES

Code Enforcement Expense	\$558
Neighborhood Watch	\$3,455
Food Pantry	\$20,081
Plan Commission	\$1
Maine Township Recovery Connections	\$40,000
Vehicle Expense	\$2,826
TOTAL OTHER EXPENDITURES	<u>\$66,921</u>

CAPITAL OUTLAY	
Building	\$1,924
Capital Fund Account	\$250,000
TOTAL CAPITAL OUTLAY	<u>\$251,924</u>

TOTAL ADMINISTRATION	<u>2,051,493</u>
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ASSESSOR

PERSONNEL	
Salaries	\$208,035
Social Security	\$15,914
Life Insurance	\$500
Dental Insurance	\$4,500
Municipal Retirement Fund	\$24,107
Health Insurance	\$134,068
TOTAL PERSONNEL	<u>\$387,124</u>

CONTRACTUAL SERVICES	
Conferences-Meetings	\$848
Cook County Assessor Tie-in	\$1,025
Dues-Subscriptions	\$200
Equipment Leasing-Maintenance	\$1
Mileage-Travel-Lodging Expense	\$1,200
Postage	\$400
Printing-Publishing	\$397
Sidwell Maps	\$707
Staff Training	\$116
TOTAL CONTRACTUAL SERVICES	<u>4,894</u>

COMMODITIES	
Miscellaneous	\$1,200
Office Supplies/Small Equipment	\$1,500
TOTAL COMMODITIES	<u>\$2,700</u>

TOTAL ASSESSOR	<u>\$394,718</u>
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CLERK

PERSONNEL

Salaries	\$98,420
Social Sec.	\$7,299
Municipal Retirement Fund	\$13,100
Health Insurance	\$33,752
Dental Insurance	\$788
Life Insurance	\$77
TOTAL PERSONNEL	<u>\$153,436</u>

CONTRACTUAL SERVICES

Conferences-Meetings	\$1
Dues-Subscriptions	\$313
Print Management	\$2,642
Mileage-Travel-Lodging Expense	\$27
Honor Flight	\$1,000
Postage	\$6,000
Printing-Publishing	\$1,234
Computer Tech Support	\$6,240
Staff Training	\$1
TOTAL CONTRACTUAL SERVICES	<u>\$17,458</u>

COMMODITIES

Miscellaneous	\$21
Office Supplies/Small Equipment	\$600
TOTAL COMMODITIES	<u>\$621</u>

TOTAL CLERK	<u>\$171,515</u>
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OFFICE OF EMERGENCY MANAGEMENT

PERSONNEL

Salaries	\$4,081
Social Security	\$312
Uniforms	\$200
TOTAL PERSONNEL	<u>\$4,593</u>

CONTRACTUAL SERVICES

Conferences/Meetings	\$1
Dues/Subscriptions	\$305
Utilities	\$3,772
Special Programs	\$100
Special Events	\$100
Telecommunications	\$2,042
Staff Training	\$1
TOTAL CONTRACTUAL SERVICES	<u>\$6,321</u>

COMMODITIES

Office Supplies/Small Equipment	\$233
Operating Supplies	\$100
Disaster Operations Supplies	\$100
TOTAL COMMODITIES	<u>\$433</u>

OTHER EXPENDITURES

Volunteer Insurance	\$723
Vehicle Expense	\$2,146
TOTAL OTHER EXPENDITURES	<u>\$2,869</u>

CAPITAL OUTLAY

Building	\$1,300
TOTAL CAPITAL OUTLAY	<u>\$1,300</u>

TOTAL OFFICE OF EMERGENCY MANAGEMENT	<u>\$15,516</u>
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MAINESTAY YOUTH AND FAMILY SERVICES

PERSONNEL

Salaries	\$297,227
Social Security	\$22,737
Municipal Retirement Fund	\$40,185
Health Insurance	\$126,484
Dental Insurance	\$2,928
Life Insurance	\$309
TOTAL PERSONNEL	<u>\$489,870</u>

CONTRACTUAL SERVICES

Community Education	\$50
Summer Youth Camp	\$1
Garage Sale	\$1
Conferences-Meetings	\$537
Dues-Subscriptions/Licensures	\$3,400
Print Management	\$2,642
General Insurance-Liability-Bond	\$959
Mileage-Travel-Lodging Expense	\$1,000
Postage	\$96
Printing-Publishing	\$576
Special Programs	\$2,622
Computer Tech Support	\$6,240
Consultation/Staff Training	\$1,070
TOTAL CONTRACTUAL SERVICES	<u>\$19,194</u>

COMMODITIES

Training Manuals/Books	\$250
Miscellaneous	\$1
Office Supplies/Small Equipment	\$1,585
TOTAL COMMODITIES	<u>\$1,836</u>

OTHER EXPENDITURES

Youth Recreation Fund	\$1
TOTAL OTHER EXPENDITURES	<u>\$1</u>

TOTAL MAINESTAY YOUTH AND FAMILY SERVICES	<u>\$510,901</u>
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MAINSTREAMERS SENIOR SERVICES

PERSONNEL

Salaries	\$297,554
Social Security	\$22,762
Municipal Retirement Fund	\$40,229
Health Insurance	\$113,173
Dental Insurance	\$3,407
Life Insurance	\$387
TOTAL PERSONNEL	<u>\$477,512</u>

CONTRACTUAL SERVICES

Conferences-Meetings	\$257
Dues-Subscriptions	\$75
Mileage-Travel-Lodging Expense	\$100
Postage	\$7,426
Printing-Publishing	\$6,209
Special Programs	\$3,000
Computer Tech Support	\$6,240
Print Management	\$2,942
Telecommunications	\$29
TOTAL CONTRACTUAL SERVICES	<u>\$26,278</u>

COMMODITIES

Office Supplies/Small Equipment	\$1,900
TOTAL COMMODITIES	<u>\$1,900</u>

TOTAL MAINSTREAMERS SENIOR SERVICES	<u>\$505,690</u>
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Mental Health/Community Services

\$440,025

TOTAL TOWN FUND

\$4,089,858

GENERAL ASSISTANCE FUND

BEGINNING BALANCE	\$1,505,603
ESTIMATED REVENUES	
Property Tax	\$0
Social Security Reimbursement	\$15,000
Interest Income	\$4,393
Energy Assistance Revenue	\$18,000
Miscellaneous	\$1
TOTAL ESTIMATED REVENUES	<u>\$37,394</u>
TOTAL ESTIMATED FUNDS AVAILABLE	\$1,542,997
BUDGETED EXPENDITURES	
Administration	\$459,750
Home Relief	\$178,280
TOTAL ESTIMATED EXPENDITURES	<u>\$638,030</u>
ENDING BALANCE	\$904,967

ADMINISTRATION

PERSONNEL	
Salaries	\$266,553
IDES	\$1
Social Security	\$20,350
Municipal Retirement Fund	\$35,965
Health Insurance	\$101,903
Dental Insurance	\$3,398
Life Insurance	\$387
Tuition Reimbursement	\$1
TOTAL PERSONNEL	<u>\$428,558</u>

CONTRACTUAL SERVICES	
Conferences-Meetings	\$89
Accounting Services	\$5,822
Dues-Subscriptions	\$1
Print Management	\$4,442
General Insurance-Liability-Bond	\$6,979
Hearing Officer	\$1
Legal Services	\$1
Mileage-Travel-Lodging Expense	\$602
Postage	\$1,500
Printing-Publishing	\$1,500
Computer Tech Support	\$6,240
Staff Training	\$150
TOTAL CONTRACTUAL SERVICES	<u>\$27,327</u>

COMMODITIES	
Miscellaneous	\$1
Office Supplies/Sm. Equipment	\$1,514
TOTAL COMMODITIES	<u>\$1,515</u>

CAPITAL OUTLAY	
Computer Software Development	\$2,350
TOTAL CAPITAL OUTLAY	<u>\$2,350</u>

TOTAL ADMINISTRATION	<u>\$459,750</u>
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HOME RELIEF

CONTRACTUAL SERVICES	
Medical Services	\$414
Ambulance-Paramedic Service	\$1
Client Utilities	\$11,650
Dental Services	\$1
Emergency Assistance Program	\$1,295
Food	\$54,000
Funeral and Burial Services	\$200
Client Health Insurance	\$0
Prescription Drugs	\$1,500
Catostrophic Medical Insurance	\$5,100
Shelter-Rent	\$77,966
TOTAL CONTRACTUAL SERVICES	<u>\$152,127</u>

COMMODITIES	
Personal Essentials	\$26,152
Transient	\$1
TOTAL COMMODITIES	<u>\$26,153</u>

TOTAL HOME RELIEF	<u>\$178,280</u>
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TOTAL GENERAL ASSISTANCE FUND	<u>\$638,030</u>
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1. GENERAL TOWN FUND	\$4,089,858
2. GENERAL ASSISTANCE FUND	\$638,030
TOTAL	<u>\$4,727,888</u>

1. GENERAL TOWN FUND	\$4,089,858
1A. MAINSTREAMERS PROGRAM FEES*	\$57,300
1B. CAPITAL FUND**	-\$250,000
ADJUSTED GENERAL TOWN FUND	<u>3,897,158</u>

2. GENERAL ASSISTANCE FUND	<u>638,030</u>
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TOTAL APPROPRIATIONS	<u>4,535,188</u>
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Section 3: That each total is divided among the several objects and purposes specified and in particular amounts stated for each fund respectfully in Section 1 and Section 2 constituting the total appropriations & ending balance the amount of (\$4,535,188) four million five hundred and thirty five one hundred and eighty eight for the fiscal year March 1, 2021 to February 28, 2022 and that Section 3 shall be and is the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force effect from and after this date.

Section 4: A certified copy of the Budget & Appropriation Ordinance must be filed with the County Clerk within 30 days after adoption.

Adopted in a meeting assembled on April 27, 2021 by the Board of Trustees of the Town of Maine in the County of Cook, State of Illinois pursuant to a roll call vote as follows:

AYE NAY ABSENT _____

AYE NAY ABSENT _____

AYE NAY ABSENT _____

AYE NAY ABSENT _____

Trustees

AYE NAY ABSENT _____

Supervisor

Clerk

GENERAL TOWN FUND ADDENDUM

1A. MAINSTREAMERS PROGRAM FEES*
(PAID BY PARTICIPANTS)

REVENUES	\$51,236
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EXPENSES	\$57,300
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1B. CAPITAL FUND**

THE \$250,000 is included in the 2021-2022 budget, but is removed for purposes of total appropriations.

MAINE TOWNSHIP TOWN BOARD
1700 Ballard Road
Park Ridge, IL 60068

AGENDA
Budget Hearing for Road District
Tuesday, April 27, 2021
7:15 p.m.

NOTE: Maine Township is committed both to open, transparent government, and to stopping the spread of COVID-19. To facilitate this, this Road District Budget Hearing will be held electronically, but equally transparently. We encourage the public to participate in our meeting electronically by joining our Zoom meeting.

The link is <https://us02web.zoom.us/j/81027574175> and also through our website.

1. Call hearing to order
2. Presentation and Approval of Road District Budget
- Ordinance 2021-RB-1
3. Public comment
4. Adjournment

**MAINE TOWNSHIP ROAD DISTRICT
BUDGET & APPROPRIATION ORDINANCE FOR 2021-2022
ORDINANCE 2021 RB-1**

of the Town of Maine Road District located in the County of Cook, State of Illinois,
for the fiscal year beginning March 1, 2021 and ending February 28, 2022

NOW BE IT ORDAINED by the Board of Trustees of the Town of Maine Road District, County of Cook, State of Illinois, in meeting assembled as follows:

SECTION 1: That the following budget containing an estimate of receipts and expenditures for the GENERAL ROAD FUND, PERMANENT ROAD FUND, EQUIPMENT AND BUILDING FUND, SOCIAL SECURITY FUND, INSURANCE FUND AND ILLINOIS MUNICIPAL RETIREMENT FUND is hereby adopted as the budget of this Road District for the fiscal year mentioned above and shall be in full force and effect from and after this date.

1. GENERAL ROAD FUND

BEGINNING BALANCE	March 1, 2021	\$2,252,545
ESTIMATED REVENUES		
Property Tax	\$800,000	\$ 800,000
TOTAL ESTIMATED REVENUES		\$800,000
TOTAL ESTIMATED FUNDS AVAILABLE		<u>\$3,052,545</u>
BUDGETED EXPENDITURES		
1.1. Administration		\$261,478
1.2. Maintenance		\$427,700
TOTAL EXPENDITURES / APPROPRIATIONS		\$689,178 <u>\$689,178</u>
ENDING BALANCE	February 28, 2022	\$2,363,367
TOTAL APPROPRIATIONS AND ENDING BALANCE		<u>\$3,052,545</u>

1.1. ADMINISTRATION

PERSONNEL

Salaries	\$74,960	
Health Insurance	\$120,000	
Life Insurance	\$750	
Dental Insurance	\$2,000	
TOTAL PERSONNEL	\$197,710	\$197,710

CONTRACTUAL SERVICES

Alcohol and Drug Testing	\$540	
Payroll Service	\$4,577	
Accounting Services	\$1,000	
Conferences & Meetings	\$50	
Dues / Subscriptions	\$400	
Legal Services	\$3,000	
Mileage / Travel Expense	\$100	
Postage	\$175	
Printing / Publishing	\$3,000	
Telephone	\$6,000	
Training	\$400	
TOTAL CONTRACTUAL SERVICES	\$19,242	\$19,242

COMMODITIES

Office Supplies	\$1,500	
TOTAL COMMODITIES	\$1,500	\$1,500

OTHER EXPENDITURES

Miscellaneous Charges	\$300	
Municipal Replacement Tax	\$39,726	
TOTAL OTHER EXPENDITURES	\$40,026	\$40,026

CAPITAL OUTLAY

Office Equipment	\$3,000	
TOTAL CAPITAL OUTLAY	\$3,000	\$3,000

TOTAL ADMINISTRATION

\$261,478

1.2. MAINTENANCE

PERSONNEL

Salaries	\$130,000	
Uniforms	\$3,000	
TOTAL PERSONNEL	\$133,000	\$133,000

CONTRACTUAL SERVICES

Building Maintenance	\$3,000	
Equipment Leasing and Maintenance	\$70,000	
Utilities	\$9,000	
Rentals	\$4,000	
Tree Removal & Spraying	\$14,000	
Tree Replacement Program	\$1,000	
Landfill Charges	\$500	
Street Lighting	\$65,000	
TOTAL CONTRACTUAL SERVICES	\$175,500	\$166,500

COMMODITIES

Gasoline / Oil	\$22,000	
Building & Operating Supplies / Material	\$7,000	
Maintenance Equipment & Small Tools	\$7,200	
Supplies (Equipment)	\$18,000	
Supplies for the Road	\$4,000	
Supplies for Snow Removal	\$70,000	
TOTAL COMMODITIES	\$128,200	\$128,200

TOTAL MAINTENANCE **\$427,700**

2. PERMANENT ROAD FUND

BEGINNING BALANCE	March 1, 2021	\$869,631
ESTIMATED REVENUES		
Property Tax	\$809,000	
TOTAL ESTIMATED FUNDS REVENUES	\$809,000	\$809,000
TOTAL ESTIMATED FUNDS AVAILABLE		
		\$1,678,631
BUDGETED EXPENDITURES		
PERSONNEL		
Labor	\$335,000	
TOTAL PERSONNEL	\$335,000	\$335,000
CONTRACTUAL SERVICES		
Maintenance (Roads)	\$425,000	
Drainage	\$6,000	
Engineering Services	\$20,000	
Landfill Charges	\$8,000	
Project Expenses	\$3,000	
TOTAL CONTRACTUAL SERVICES	\$462,000	\$462,000
COMMODITIES		
Supplies for the Roads	\$30,000	
TOTAL COMMODITIES	\$30,000	\$30,000
TOTAL EXPENDITURES / APPROPRIATIONS		<u>\$827,000</u>
ENDING BALANCE	February 28, 2022	\$851,631
TOTAL APPROPRIATIONS AND ENDING BALANCE		\$1,678,631

3. EQUIPMENT & BUILDING FUND

BEGINNING BALANCE	March 1, 2021		\$136,068
ESTIMATED REVENUES			
Property Tax		\$100,000	
Replacement Tax	\$79,312		
Less: Municipal Share	- \$35,477		
Road & District (Net)	\$43,835	\$43,835	
Interest Income		\$4,289	
Other Income		\$50,585	
Permit Income		\$6,802	
TOTAL ESTIMATED REVENUES		\$205,511	\$205,511
TOTAL ESTIMATED FUNDS AVAILABLE			<u>\$341,579</u>
BUDGETED EXPENDITURES			
CAPITAL OUTLAY			
Equipment		\$150,000	
Building		\$13,000	
Off Site Storage		\$22,000	
TOTAL EXPENDITURES / APPROPRIATIONS		\$185,000	<u>\$185,000</u>
ENDING BALANCE	February 28, 2022		\$156,579
TOTAL APPROPRIATIONS & ENDING BALANCE			\$341,579

4. SOCIAL SECURITY FUND

BEGINNING BALANCE	March 1, 2021		\$65,586
ESTIMATED REVENUES			
Property Tax		\$37,500	
Interest Income		\$0	
TOTAL ESTIMATED REVENUES		\$37,500	\$37,500
TOTAL ESTIMATED FUNDS AVAILABLE			<u>\$103,086</u>
BUDGETED EXPENDITURES			
PERSONNEL			
Social Security Tax		\$40,000	
TOTAL EXPENDITURES / APPROPRIATIONS		\$40,000	<u>\$40,000</u>
ENDING BALANCE	February 28, 2022		\$63,086
TOTAL APPROPRIATIONS & ENDING BALANCE			\$103,086

5. INSURANCE FUND		
BEGINNING BALANCE	March 1, 2021	\$20,532
ESTIMATED REVENUES		
Property Tax	\$51,000	
Interest Income	\$0	
TOTAL ESTIMATED REVENUES	\$51,000	\$51,000
TOTAL ESTIMATED FUNDS AVAILABLE		<u>\$71,532</u>
BUDGETED EXPENDITURES		
PERSONNEL		
Workmen's Compensation	\$20,000	
Unemployment Insurance	\$535	
TOTAL PERSONNEL	\$20,535	\$20,535
CONTRACTUAL SERVICES		
General / Liability Insurance	\$38,019	
TOTAL CONTRACTUAL SERVICES	\$38,019	\$38,019
TOTAL EXPENDITURES / APPROPRIATIONS		<u>\$58,554</u>
ENDING BALANCE	February 28, 2022	\$12,978
TOTAL APPROPRIATIONS & ENDING BALANCE		\$71,532
6. ILLINOIS MUNICIPAL RETIREMENT FUND		
BEGINNING BALANCE	March 1, 2021	(\$146,687)
ESTIMATED REVENUES		
Property Tax	\$103,500	
TOTAL ESTIMATED REVENUES	\$103,500	\$103,500
TOTAL ESTIMATED FUNDS AVAILABLE		<u>(\$43,187)</u>
BUDGETED EXPENDITURES		
Early Retirement Incentive	\$1,000	
IMRF	\$64,000	
TOTAL PERSONNEL	\$65,000	\$65,000
TOTAL EXPENDITURES / APPROPRIATIONS		<u>\$65,000</u>
ENDING BALANCE	February 28, 2022	(\$108,187)
TOTAL APPROPRIATIONS & ENDING BALANCE		(\$43,187)

Section 2: That there is hereby appropriated for Road District purposes:

FOR FISCAL YEAR ENDING 02/28/2022 BY FUND

1. GENERAL ROAD FUND	\$689,178
2. PERMANENT ROAD FUND	\$827,000
3. EQUIPMENT & BUILDING FUND	\$185,000
4. SOCIAL SECURITY FUND	\$40,000
5. INSURANCE FUND	\$58,544
6. ILLINOIS MUNICIPAL RETIREMENT FUND	\$65,000
TOTAL APPROPRIATIONS	\$1,864,722

Section 3: That each total is divided among the several objects and purposes specified and in particular amounts stated for each fund respectively in Section 1 constituting the total appropriations in the amount of One million, eight hundred sixty-four thousand, seven hundred twenty-two dollars (\$1,864,722) for the fiscal year March 1, 2021 to February 28, 2022, and that Section 2 shall be and is the annual Appropriation Ordinance of the Road District, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

Section 4: A certified copy of the Budget and Appropriation Ordinance must be filed with the Cook County Clerk within 30 days after adoption.

Adopted by the Board of Trustees of the Town of Maine in the County of Cook, State of Illinois in meeting assembled on the 27th of April 2021, pursuant to a roll call vote as follows:

BOARD OF TRUSTEES	AYE	NAY	ABSENT
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____ Supervisor	_____	_____	_____
_____ Highway Commissioner	_____	_____	_____
_____ Township Clerk	_____	_____	_____

CERTIFICATION OF ADOPTION OF MAINE TOWNSHIP ROAD DISTRICT
BUDGET AND APPROPRIATION ORDINANCE

April 27, 2021

CERTIFICATE

I, Peter Gialamas, being the duly elected Clerk of the Town of Maine in the County of Cook, State of Illinois, do hereby certify that I am the keeper of the books and records of the aforesaid Town, and that the attached is a correct and complete copy of the Ordinance 2021-RB-1 of the Board meeting duly convened and held on the 27th day of April , 2021.

Town Clerk

SEAL



ADMINISTRATOR'S REPORT

Date: April, 2021

To: All Elected Officials

From: Dayna Berman, Administrator

I attended the 2021 Annual Town Meeting that took place April 13. Although one of the reasons we hold the meeting is to publish the Supervisor's Annual Financial Report, we also had a chance to acknowledge several employees who had milestone anniversaries as well as present the winner of the Sgt. Karen Lader Memorial Good Citizen's Award. Several employees were presented with pins and are so grateful to have such dedication and committed staff members here at the township. The Sgt. Karen Lader award, which is presented to a Maine Township resident who has demonstrated strong support and dedication to their community, was presented to Alderman John Moran, who created a GoFundMe Account for the benefit of the Maine Township Food Pantry during the COVID pandemic.

As the weather is starting to change and we are seeing warmer days, many of our departments are planning for their outdoor programming. Please be on the lookout for some of our great senior events that take place in our parking lot after hours. MaineStay and our Recovery Connection programs also hold some of their events under our tent, weather permitting.

We are working in conjunction with our OEM Direction, John Bennett, to figure out the best way economically to offer the staff First Aid/AED classes. John is currently looking into the possibility of becoming First Aid certified himself which may save us money in the long run.

Our maintenance crew has been busy as we have needed quite a bit of plumbing work done this month. With the building aging, pipes don't work as well as they used to. Our maintenance foreman, Mike Samaan, also did a great job putting a fresh coat of paint in the board room, which was much needed.

MOTION TO APPROVE PAYROLL FOR PAYDATES OF APRIL 2, 2021
AND APRIL 16, 2021 AND ROAD DISTRICT CHECKS #21779 THROUGH
CHECK #21818 IN THE AMOUNT OF \$153,063.59.

Maine Township Road & Bridge Fund
APRIL 2021

Check #	Date	Name	Description	Amount
21779	Apr 1	Metropolitan Life Ins Co	Dental, Life & AD&D Insurance	380.58
21780	Apr 1	Blue Cross Blue Shield of IL	Health Insurance - April 2021	7,484.52
21781	Apr 1	VSP of Illinois NFP	VSP Vol Vision Insurance - April 2021	25.46
21782	Feb 28	City of Des Plaines	Personal Property Replacement Tax	24,031.64
21783	Feb 28	Village of Morton Grove	Personal Property Replacement Tax	317.25
21784	Feb 28	Village of Niles	Personal Property Replacement Tax	3,013.87
21785	Feb 28	City of Park Ridge	Personal Property Replacement Tax	6,979.49
21786	Feb 28	Village of Rosemont	Personal Property Replacement Tax	1,031.06
Wire	Apr 2	Federal Electronic Payroll System	Federal Taxes	3,734.04
Wire	Apr 2	Illinois Department of Revenue	State Taxes	672.54
S/C	Apr 2	Paychex	Service Fee	169.35
Dir.Deposit	Apr 2	Richard A Brandes	Payroll Check	2,021.57
Dir.Deposit	Apr 2	Peter Douvalakis	Payroll Check	2,841.85
Dir.Deposit	Apr 2	Dawne Scheel Hayman	Payroll Check	1,622.83
Dir.Deposit	Apr 2	Peter A Jimenez	Payroll Check	1,745.51
Dir.Deposit	Apr 2	Justin E Mac Intyre	Payroll Check	2,016.95
21787	Apr 6	Security Benefit	Deferred Comp 4/2	325.00
Wire	Apr 7	IMRF	Illinois Municipal Retirement Fund	6,921.14
Wire	Apr 16	Federal Electronic Payroll System	Federal Taxes	3,920.91
Wire	Apr 16	Illinois Department of Revenue	State Taxes	685.10
S/C	Apr 16	Paychex	Service Fee	169.35
Dir.Deposit	Apr 16	Richard A Brandes	Payroll Check	2,085.54
Dir.Deposit	Apr 16	Peter Douvalakis	Payroll Check	2,828.34
Dir.Deposit	Apr 16	Dawne Scheel Hayman	Payroll Check	1,522.83
Dir.Deposit	Apr 16	Peter A Jimenez	Payroll Check	1,797.96
Dir.Deposit	Apr 16	Justin E Mac Intyre	Payroll Check	2,088.89
21788	Apr 19	Security Benefit	Deferred Comp 4/16	325.00
21789	Apr 20	AT&T	Telephone & Communication	62.82
21790	Apr 20	Comed-Garage	Service at Garage 3/8-4/6	242.97
21791	Apr 20	Comed-Street Lighting	Street Lighting	4,460.23
21792	Apr 20	Comed-Traffic	Traffic Signals 2/23-3/24	53.30
21793	Apr 20	Nicor Gas	Service at Garage 2/16-3/16	589.01
21794	Apr 20	Verizon Wireless		213.64
21795	Apr 27	A Freedom Flag	Building Operating Supplies	152.75
21796	Apr 27	Alexander Equip.	Equipment Maintenance	902.17
21797	Apr 27	Arlington Power	Small Tools and Equipment	266.34
21798	Apr 27	Brandes, Richard	Telephone & Communication	25.00
21799	Apr 27	Burns Industrial	Building Operating Supplies	21.34
21800	Apr 27	Conserv FS, Inc.	Gasoline and Oil	1,045.47
21801	Apr 27	Des Plaines Material	Supplies for Right of Way Restoration	240.16
21802	Apr 27	Domestic Uniform	Building	95.52

21803	Apr 27	Douvalakis, Pete	Business Use of Personal Phone	50.00
21804	Apr 27	Flood Brothers	Landfill Rolloff Pick Up	389.94
21805	Apr 27	Healy Asphalt	Cold Patch - Supplies for Road	270.20
21806	Apr 27	Henrichsen's Fire Equipment	Building	453.40
21807	Apr 27	Jimenez, Peter	Telephone & Communication	25.00
21808	Apr 27	Interstate Billing	Equipment Maintenance	645.00
21809	Apr 27	MacMunnis, Inc.	Offsite Storage June 2020 - May 2021	1,896.36
21810	Apr 27	MacIntyre, Justin	Telephone & Communication	25.00
21811	Apr 27	Maine Township-Town Fund	Reimbursement of Printing Mainely News	1,323.50
21812	Apr 27	Metro Federal Credit Union	Office Equipment	183.00
21813	Apr 27	Napa Auto Parts	Equipment Supplies and Parts	119.99
21814	Apr 27	Pesches Flower	Miscellaneous	78.98
21815	Apr 27	Spaceco, Inc.	Engineering Services	560.00
21816	Apr 27	Standard Equipment Company	Equipment Maintenance	1,080.33
21817	Apr 27	Acuity Specialty Products, Inc.	Building & Operating Supplies	496.60
21818	Apr 27	Toirma	Renewal Liability & Worker's Comp Insurance	56,337.00
				\$ 153,063.59

We the undersigned members of the Board of Trustees of Maine Township, do hereby certify that we have examined the Payroll for Paydates of April 2, 2021 and April 16, 2021 and Road District Checks #21779 through Checks #21818 and authorize the Supervisor to issue Checks in payment.

WITNESS OUR HANDS AND SEALS THIS 27TH DAY OF APRIL, 2021

Supervisor

Attest:

Clerk

Trustees

MOTION TO APPROVE PAYROLL FOR PAYDATES OF APRIL 2, 2021
AND APRIL 16, 2021 AND GENERAL TOWN FUND CHECKS #58524
THROUGH CHECK #58588 IN THE AMOUNT OF \$336,422.10.

Maine Township General Town Fund
APRIL 2021

<u>Check #</u>	<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
58524	Apr 1	Aflac	Aflac	34.08
58525	Apr 1	Metropolitan Life Ins. Co.	Dental, Life & AD&D Ins.	2,105.02
58526V	Apr 1	VOID	Void	-
58527	Apr 1	Blue Cross Blue Shield	March Health Insurance	59,548.06
58528	Apr 1	NCPERS Group Life Ins.	IMRF Voluntary Life Ins.	80.00
58529	Apr 1	VSP of Illinois, NFP	VSP Voluntary Vision Insurance	157.93
58530	Apr 2	Republic SVC #551	Pick-Up Service 4/1-4/30	277.94
58531	Apr 2	Nicor Gas	Commercial Heat 2/16-3/16	170.06
Wire	Apr 2	Federal Electronic Payroll System	Federal Taxes	14,067.21
Wire	Apr 2	Illinois Department of Revenue	State Taxes	2,732.31
S/C	Apr 2	Paychex	Service Fee	352.25
3512	Apr 2	Susan Moylan Krey	Payroll	896.36
3513	Apr 2	Walter Kazmierczak	Payroll	4,435.71
3514	Apr 2	David A. Carrabotta	Payroll	-
Dir.Deposit	Apr 2	Laura J. Morask	Payroll	749.34
Dir.Deposit	Apr 2	Peter W. Gialamas	Payroll	267.30
Dir.Deposit	Apr 2	Claire R. McKenzie	Payroll	370.10
Dir.Deposit	Apr 2	Kimberly Jones	Payroll	404.91
Dir.Deposit	Apr 2	Susan Kelly Sweeney	Payroll	454.41
Dir.Deposit	Apr 2	Carol A. Langan	Payroll	1,333.86
Dir.Deposit	Apr 2	Dayna E. Berman	Payroll	2,707.74
Dir.Deposit	Apr 2	Doriene K. Prorak	Payroll	1,441.28
Dir.Deposit	Apr 2	Dorothy D. Moran	Payroll	513.11
Dir.Deposit	Apr 2	Jessica M. Fox	Payroll	739.86
Dir.Deposit	Apr 2	Marty Cook	Payroll	672.58
Dir.Deposit	Apr 2	Michael A. Samaan	Payroll	1,449.23
Dir.Deposit	Apr 2	Nader A. Ghazaleh Sr.	Payroll	1,101.04
Dir.Deposit	Apr 2	Nicholas W. Kanehl	Payroll	902.84
Dir.Deposit	Apr 2	Robert M. Carrozza	Payroll	108.63
Dir.Deposit	Apr 2	Ronald R. Bartsch	Payroll	150.96
Dir.Deposit	Apr 2	Stephen T. Basista	Payroll	335.94
Dir.Deposit	Apr 2	Victoria K. Rizzo	Payroll	1,703.40
Dir.Deposit	Apr 2	Kelly Stonitsch	Payroll	920.93
Dir.Deposit	Apr 2	Debra A. Babich	Payroll	1,402.08
Dir.Deposit	Apr 2	Elizabeth J. Coy	Payroll	1,155.55
Dir.Deposit	Apr 2	Faris E. Dababneh	Payroll	1,056.82
Dir.Deposit	Apr 2	Mary Dolores Phillips	Payroll	639.98
Dir.Deposit	Apr 2	Branka Mackic-Aleksic	Payroll	1,057.58
Dir.Deposit	Apr 2	Lauren Crisostomo	Payroll	1,173.42
Dir.Deposit	Apr 2	Naomi J. Bowman	Payroll	1,327.50
Dir.Deposit	Apr 2	Richard D. Lyon	Payroll	2,179.84

Dir.Deposit	Apr 2	Karen A. Cohen	Payroll	1,206.77
Dir.Deposit	Apr 2	Marie C. Dachniwsky	Payroll	1,449.60
Dir.Deposit	Apr 2	Monika Jaroszewicz	Payroll	1,342.18
Dir.Deposit	Apr 2	Oksana T. Bukaczyk	Payroll	1,147.37
Dir.Deposit	Apr 2	Therese A. Tully	Payroll	1,523.18
Dir.Deposit	Apr 2	Catherine Fredericksen	Payroll	463.27
Dir.Deposit	Apr 2	Wieslawa Tytko	Payroll	1,650.82
Dir.Deposit	Apr 2	Eva Magnowski	Payroll	492.88
Dir.Deposit	Apr 2	John Bennett	Payroll	200.98
Wire	Apr 5	Paychex Time Attendance Fee	Payroll Administration Fee	275.80
58532	Apr 6	Security Benefit	Deferred Comp Contributions 4/2	870.00
58533	Apr 6	Aqua Illinois, Inc.	Water & Sewer Services	236.49
Wire	Apr 7	IMRF	IL Muniapal Retirement Plan	20,862.19
58534V	Apr 13	VOID/Moran John	Void	-
58535	Apr 13	Comed	OEM Electric Service 3/8-4/6	118.66
58536V	Apr 14	VOID/Jones Kimberly	Void	-
58537	Apr 14	Maine Twp-General Town Fund	Food Pantry Donation	275.00
58538	Apr 14	Access One, Inc.	Pots Lines	196.23
58539	Apr 14	Comcast Business	Business Voice 4/1-4/30	1,479.77
58540	Apr 14	Comed	Electricity Supply 3/10-4/8	996.97
58541	Apr 14	Verizon Wireless-Admin	Cell Phones 4/2-5/1	150.83
58542	Apr 14	U.S. Postmaster	Mainely News Postage	9,010.65
Wire	Apr 16	Federal Electronic Payroll System	Federal Taxes	12,101.31
Wire	Apr 16	Illinois Department of Revenue	State Taxes	2,396.50
S/C	Apr 16	Paychex	Service Fee	328.40
3515	Apr 16	Susan Moylan Krey	Payroll	896.36
Dir.Deposit	Apr 16	Laura J. Morask	Payroll	926.44
Dir.Deposit	Apr 16	Peter W. Gialamas	Payroll	267.30
Dir.Deposit	Apr 16	Carol A. Langan	Payroll	1,333.86
Dir.Deposit	Apr 16	Dayna E. Berman	Payroll	2,707.74
Dir.Deposit	Apr 16	Doriene K. Prorak	Payroll	1,441.28
Dir.Deposit	Apr 16	Dorothy D. Moran	Payroll	513.11
Dir.Deposit	Apr 16	Jessica M. Fox	Payroll	739.86
Dir.Deposit	Apr 16	Marty Cook	Payroll	672.58
Dir.Deposit	Apr 16	Michael A. Samaan	Payroll	1,449.23
Dir.Deposit	Apr 16	Nader A. Ghazaleh Sr.	Payroll	1,101.04
Dir.Deposit	Apr 16	Nicholas W. Kanehl	Payroll	902.84
Dir.Deposit	Apr 16	Robert M. Carrozza	Payroll	112.98
Dir.Deposit	Apr 16	Ronald R. Bartsch	Payroll	148.74
Dir.Deposit	Apr 16	Stephen T. Basista	Payroll	335.94
Dir.Deposit	Apr 16	Victoria K. Rizzo	Payroll	1,703.40
Dir.Deposit	Apr 16	Kelly Stonitsch	Payroll	920.93
Dir.Deposit	Apr 16	Debra A. Babich	Payroll	1,402.08
Dir.Deposit	Apr 16	Elizabeth J. Coy	Payroll	1,155.55
Dir.Deposit	Apr 16	Faris E. Dababneh	Payroll	1,056.82
Dir.Deposit	Apr 16	Mary Dolores Phillips	Payroll	639.98

Dir.Deposit	Apr 16	Branka Mackic-Aleksic	Payroll	1,057.58
Dir.Deposit	Apr 16	Lauren Crisostomo	Payroll	1,173.42
Dir.Deposit	Apr 16	Naomi J. Bowman	Payroll	1,327.50
Dir.Deposit	Apr 16	Richard D. Lyon	Payroll	2,179.84
Dir.Deposit	Apr 16	Karen A. Cohen	Payroll	1,206.77
Dir.Deposit	Apr 16	Marie C. Dachniwsky	Payroll	1,449.60
Dir.Deposit	Apr 16	Monika Jaroszewicz	Payroll	1,342.18
Dir.Deposit	Apr 16	Oksana T. Bukaczyk	Payroll	1,147.37
Dir.Deposit	Apr 16	Therese A. Tully	Payroll	1,523.18
Dir.Deposit	Apr 16	Catherine Fredericksen	Payroll	465.98
Dir.Deposit	Apr 16	Wieslawa Tytko	Payroll	1,650.82
Dir.Deposit	Apr 16	Eva Magnowski	Payroll	492.88
Dir.Deposit	Apr 16	John Bennett	Payroll	147.70
58543	Apr 19	Security Benefit	Deferred Comp Contributions 4/16	870.00
58544	Apr 20	Nicor Gas	Commercial Heat 3/12-4/13	470.62
58545	Apr 27	American Taxi Dispatch, Inc.	2 Mainelines Vouchers	10.00
58546	Apr 27	American Taxi Dispatch	17 Mainelines Vouchers	85.00
58547	Apr 27	Anderson Pest Solutions	Commercial Service Billing	100.85
58548	Apr 27	Avenues to Independence	Grant Payment 1 & 12	7,850.36
58549	Apr 27	Bond, Dickson & Associates, PC	IMRF Legal Fees	721.50
58550	Apr 27	The Center of Concern	Grant Payment 1	3,616.00
58551	Apr 27	Cima Companies, Inc.	OEM Insurance Renewal	641.80
58552	Apr 27	Citywide Printing	MaineStreamers May/June Newsletter	615.00
58553	Apr 27	Office Equipment Leasing Co.	Print Management	1,376.00
58554	Apr 27	District 63 Education	Grant Payment 1	1,083.00
58555	Apr 27	Fox Valley Fire & Safety, Inc.	Fire Alarm Radio Monitoring	426.00
58556	Apr 27	Garvey's Office Products	Quarterly Office Supply Order	1,091.15
58557V	Apr 27	VOID	Void	-
58558	Apr 27	Graphic Solutions, Inc.	Design for Spring Mainely News	700.00
58559	Apr 27	The Josselyn Center	Grant Payment 1	8,766.00
58560	Apr 27	Journal & Topics Newspapers	Ads/Budget Hearing & Annual Town Mtg.	358.41
58561	Apr 27	Julie White	OEM - CPR Education	443.00
58562	Apr 27	Lexitas	Electoral Board Meeting Court	1,341.28
58563	Apr 27	Leyva, Madai	Refund for MaineStay Services	30.00
58564	Apr 27	Leyden Family Service	Grant Payment 1	4,817.00
58565	Apr 27	Life Span	Grant Payment 1	1,266.00
58566	Apr 27	Mackic-Aleksic, Branka	Reimbursement-Mileage	11.37
58567	Apr 27	Maryville Academy (dba) Family	Grant Payment 1	1,500.00
58568	Apr 27	Mighty Mites Awards & Son	Sgt. K. Lader Award Plaque	24.35
58569	Apr 27	Quadient Finance USA, Inc.	Postage	1,996.83
58570	Apr 27	NW Suburban Day Care Ctr.	Grant Payment 2	3,883.00
58571	Apr 27	Ontap Company	Water Cooler Rental	156.00
58572	Apr 27	Park Ridge Stationers	Operating Supplies	73.84
58573	Apr 27	Presstech, Inc.	Spring Mainely News	7,241.00
58574	Apr 27	Toirma	Toirma Renewal	62,701.20
58575	Apr 27	Turning Point Behavioral	Grant Payment 1	3,333.00

58576	Apr 27	Warehouse Direct	Computer Tech Support	2,600.00
58577	Apr 27	Waukegan Roofing Co, Inc.	Capital Fund, Roof Decking Repair	5,989.00
58578	Apr 27	Metro Federal Credit Union	Administration	1,036.37
58579V	Apr 27	VOID	Void	-
58580	Apr 27	Metro Federal Credit Union	Recovery Connection	772.85
58581V	Apr 27	VOID	Void	-
58582	Apr 27	Metro Federal Credit Union	Assessor	474.99
58583	Apr 27	Metro Federal Credit Union	MaineStay	582.04
58384V	Apr 27	VOID	Void	-
58585	Apr 27	Metro Federal Credit Union	Maintenance	216.99
58586	Apr 27	Metro Federal Credit Union	Clerk	63.98
58587	Apr 27	Metro Federal Credit Union	MaineStreamers	190.43
58588	Apr 27	NJ Castillo Landscaping	Monthly Maintenanc	1,350.00
				\$ 336,422.10

We the undersigned members of the Board of Trustees of Maine Township, do hereby certify that we have examined the Payroll for Paydates of April 2, 2021 and April 16, 2021 and General Town Fund Checks #58524 through Check #58588 and authorize the Supervisor issue Checks in payment.

WITNESS OUR HANDS AND SEALS THIS 27TH DAY OF APRIL 2021.

Supervisor

Attest:

Clerk

Trustees

AN ORDINANCE abating a portion of the tax heretofore levied December 2020 for township and general assistance purposes of Maine Township, Cook County, Illinois.

WHEREAS, the Board of Trustees (the "Board") of Maine Township, Cook County, Illinois (The "District"), by an Ordinance adopted on the 22nd day of December, 2020, Ordinance No. 2019-5 TAX LEVY ORDINANCE FOR MAINE TOWNSHIP ("2020" Levy Ordinance"); and

WHEREAS, duly certified copies of the 2020 Levy Ordinance were filed in the office of the County Clerk of Cook County, Illinois (the "County Clerk"); and

WHEREAS, the Maine Township has funds arising from other sources, those funds being the reserve money in the bank as of January 31, 2021 totaling \$6,644,499 in the Town Fund and \$1,505,603 in the General Assistance Fund, which may lawfully be used to pay operational expenses and therefore desires by Ordinance to direct the County Clerk to abate a portion of said levies;

WHEREAS, Township Code 60 ILCS 1-85-65 mandates that Township funds, excluding the Township's capital fund, shall not exceed an amount equal to or greater than 2.5 times the annual average expenditure of the previous 3 fiscal years;

WHEREAS, the Board has determined and does hereby determine that it is necessary and in the best interests of the Townships that a portion of the taxes heretofore levied for the year 2020 for township and general assistance purposes be abated;

NOW, THEREFORE, Be It and It is Hereby Ordained by the Board of Trustees of Maine Township, Cook County, Illinois as follows:

Section 1. Incorporation of Preamble. The Board hereby finds that all of the recitals contained in the preambles to this Ordinance are full, true and corrected does incorporate them into this Ordinance by this reference.

Section 2. Abatement of Taxes. The taxes heretofore levied in the 2020 Levy Ordinance shall be abated as follows:

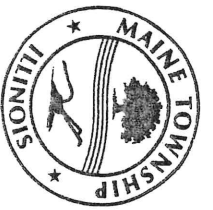
<u>FUND</u>	<u>AMOUNT LEVIED IN 2020</u>	<u>AMOUNT TO BE ABATED BY THIS ORDINANCE</u>	<u>REMAINDER OF TAX TO BE EXTENDED</u>
TOWN FUND	\$3,048,227	\$2,000,000	\$1,048,227
GENERAL ASSISTANCE	\$. 206,822	\$ 206,822	0
TOTAL	\$3,255,049	\$2,206,822	\$1,048,227

Section 3. Filing of Ordinance. Forthwith upon the adoption of this Ordinance, the Secretary of the Board shall file a verified copy hereof with the County Clerk, and it shall be the duty of the County Clerk to abate said taxes levied in the December 2020 Ordinance in accordance with the provisions hereof and as shown in Section 3 herein above.

Section 4. Effective Date. This Ordinance shall be in full force and effect forthwith upon its adoption.

Adopted March 30, 2021

	<u>Laura J. Morask</u>	AYE	NAY
	Laura Morask, Supervisor	_____	<u>X</u>
	<u>David Carrabotta</u>	<u>X</u>	_____
	David Carrabotta, Esq. Trustee	_____	_____
	<u>Kimberly Jones</u>	_____	<u>X</u>
	Kimberly Jones, Trustee	_____	_____
	<u>Claire R. McKenzie</u>	<u>X</u>	_____
	Claire R. McKenzie, Trustee	_____	_____
Attest:	<u>Peter Gialamas</u>	<u>X</u>	_____
Peter Gialamas, Clerk	<u>Susan Kelly Sweeney</u>	_____	_____
	Susan Kelly Sweeney, Trustee	_____	_____



Peter Gialamas

Clerk

CLERKS SERVICES FOR THE YEAR 2021

Month	Voter Registr.	Handic. Cards	Hunting & Fishing	RTA Passes	Passport Applic.	Neighbor Neighbor	Notary Public	Garbage Stickers	Mainelines Tickets	TOTAL
January	0	0	0	0	125	330	1	14	0	470
	3	3	0	0	358	0	13	15	135	561
February	0	1	0	2	142	693	43	4	0	885
	4	1	0	22	253	0	14	4	50	348
March	3	1	3	7	175	0	13	21	0	223
	0	4	7	14	126	0	10	10	30	201
April										
	x	x	x	x	x	x	x	241	40	281
May										
	x	1	x	x	x	x	x	320	x	321
June										
	2	0	10	7	104	444	16	131	70	784
July										
	47	1	10	5	87	0	31	114	0	295
August										
	8	0	0	10	112	0	26	78	53	287
September										
	18	2	2	3	73	0	5	84	40	227
October										
	0	2	7	3	126	470	15	116	15	754
November										
	1	0	5	0	62	0	12	197	40	317
December										
	0	4	5	2	79	330	23	43	40	526
TOTAL	83	18	46	100	1,380	1,244	165	1,353	513	4,902

* The numbers in the second row indicate services provided in the year 2020



Susan Moylan Krey

Supervisor

Laura J. Morask

Clerk

Peter Gialamas

Assessor

Susan Moylan Krey

Highway Commissioner

Walter Kazmierczak

Trustees

Kimberly Jones

David A. Carrabotta, Esq.

Claire R. McKenzie

Susan Kelly Sweeney

April 22, 2021

Fellow Board Members:

Maine Township Assessor's Office Summary

	February	March
Calls	1447	1130
Visits	130	384

GENERAL OFFICES

1700 Ballard Rd.

Park Ridge, IL 60068

847-297-2510

847-297-1335 Fax

HIGHWAY

DEPARTMENT

1401 Redeker Rd.

Des Plaines, IL 60016

847-297-5225

847-297-8723 Fax

Regards,

Susan M Krey

**MAINE TOWNSHIP EMERGENCY FOOD PANTRY
MONTHLY STATISTICAL REPORT**

**To: Laura Morask
Maine Township Supervisor**

**From: Carol Langan
Director – Food Pantry**

Re: Report of Services Rendered during the Month of March 2021

I. Maine Township Emergency Food Pantry Distribution

a. Family Boxes of Food Distributed	190
1. Adults Receiving —	
2. Children Receiving —	
b. Emergency Family Boxes of Food Distributed	—
1. Adults Receiving —	
2. Children Receiving —	
	<u>TOTAL 190 Boxes</u>

II. Cash Donations and Amounts Received

Resident Donations	\$4,160.00
Business Donations	\$
Total	\$ 4,160.00

III. Food Collections Received during Calendar Month

MAINSTREAMERS HIGHLIGHTS

March 2021

Marie Dachniwsky, Director

During the month of March we continued our virtual programs via Zoom. We had a variety of programs, such as, Monday Bingo, Tuesday Zoom Trivia or Coffee Talk, and Thursday Day at the Races. On Fridays we offer an "Anything Goes", which this month consisted of Chicago Historical Photos, Trivia, and a variety of games. We also offered a Springtime Bunny craft, and some special informative programs that are described below. This month we were joined by over 340 members.

Hell Hath No Fury! The Wild, Wicked, and Wonderful Women of the Windy City – In honor of Women's month, Clarence Goodman, Chicago historian, presented and members learned of some of the most influential women that have had an impact on Chicago's history. From Bertha Palmer to Lucy Parsons to Oprah Winfrey, the impactful women who called Chicago home are legendary and profound.

We celebrated Saint Patrick's Day with nationally known actor, Terry Lynch, who specializes in historical portrayals and presented "**Patrick and the Saints of the Emerald Isle**". "Patrick" told the tales of his life, as well as other Irish Saints, including Saint Brigid, Saint Columba and more! Brigid was known as Muire nan Gael or "Mary of the Gael," which means Our Lady of the Irish. Saint Columba is credited with developing a monastic rule of life which was followed in many places under Saint Benedict's rule.

We hosted our first Zoom Rules of the Road Class, designed by the Illinois Secretary of State. We had 32 members register and participate in this course. The MaineStreamers department normally offers this free course three times a year in person at the Township. This course is designed to give drivers the knowledge and confidence they need to renew or obtain their driver's license. The review course combines an explanation of the driving exam along with a written practice exam.

These virtual presentations have been a wonderful addition to our MaineStreamer program. They give members the opportunity to engage with other members while learning and continuing to enrich their lives through history, people, music, etc.

MAINSTREAMERS 2021 STATISTICAL REPORT - MARCH

RECREATIONAL PROGRAMS	NO. OF PARTICIPANTS	YEAR TO DATE	INCOME	EXPENSES	TOTAL
Bingo (Monthly)	109	241	\$0.00	\$50.00	(\$50.00)
Day at the Races (Monthly)	48	140	\$0.00	\$35.00	(\$35.00)
Movie of the Month (Monthly)					\$0.00
Pinochle Tournament/Social					\$0.00
Women's/Mens Breakfast (Alternating Months)					\$0.00
Twilight Dining Outing (Alternating Months)					\$0.00
Fishing Events/Banquet (6 Times a Year)					\$0.00
Intergenerational Fishing Outing (Twice a Year)					\$0.00
Book Review (3-Times a Year)					\$0.00
Craft Class - Bunny	5	20	\$104.32	\$242.58	(\$138.26)
HEALTH/INFORMATIVE					
		25			\$0.00
FITNESS CLASSES					
Senior Aerobics (8 week sessions)					\$0.00
Yoga (8 Week Sessions)					\$0.00
Zumba Gold (8 Week Sessions)		24			\$0.00
Chair Yoga (8 Week Sessions)					\$0.00
Matter of Balance Exercise Class		9			\$0.00
CLASSES/PROGRAMS					
Computer Class (Alternating Months)					\$0.00
Matter of Balance (8 Week Class- Bi- Yearly)					\$0.00
Rules of the Road (3- Times a Year)	32	32	\$0.00	\$0.00	\$0.00
Defensive Driving Course (Held Quarterly)					\$0.00
LUNCHEONS					
ANNUAL SPECIAL EVENTS					
MISCELLANEOUS EVENTS					
Hell Hath No Fury	42	372	\$0.00	\$0.00	\$0.00
St. Patrick & Saints of the Emerald Isle	37				
Coffee Talk/Trivia	29	93	\$0.00	\$50.00	(\$50.00)
Anything Goes Fridays	37	112	\$0.00	\$0.00	\$0.00
DAY TRIPS					\$0.00
LONG DISTANCE TRIPS					\$0.00
SENIOR MAILING (Bi-Monthly)					\$0.00
NEWCOMERS PRESENTATION (Alternating months)					\$0.00
ADVISORY COUNCIL MEETING (Held Quarterly)					\$0.00
TOTAL	339	1068	\$104.32	\$377.58	(\$273.26)
Misc. Expenditures				\$273.79	(\$273.79)
NEW MEMBERS		16	Average Age		\$0.00
					(\$547.05)

**Maine Township Code
Enforcement Office**

To: Elected Officials
From: Nader Ghazaleh, Code Enforcement Officer
CC: Dayna Berman, Administrator
Date: 4/16/2021
Re: Monthly Report

Debris and garbage have been main concerns, have dominated all others this past month. Areas that have not been touched for months due to the weather have now become eyesores to the community. I have successfully addressed 24 complaints already this season. I continue to patrol our communities to ensure safety. Have had a busy month with no parking tow zone areas, commercial and abandon vehicles. Twenty-one tickets in total. I have been directing residents to come to town hall for furniture stickers, that may help clear up the streets, and give the town a cleaner appearance. Because of the rain season, I've started to give grasses and weed control deficiencies, most residents have complied. Moving into spring, many resident's calling regarding brush pick up schedule, which starts April 19th. Now that the snows have cleared leaving a mess, hopefully residents will start spring cleanups on their properties.

I received many phone calls during rainy days regarding mosquitos, bugs, insects, and referred to abatement division which solved the issues. I have had ongoing issues with residents putting garbage out before scheduled garbage pickup day, in turn write deficiencies will hopefully bring compliance. Garbage complaints seem to be the theme this past month with numerous complaints coming in from residents. One area I have tried to get cleaned up has been on Dee Rd and Dempster. Residents have been dumping mattresses, sinks, and other debris on Dee Rd as well as on Dempster.

April Deficiency's 24

April Citations 21



Board Report for March/ April 2021

Marty Cook

Friday Night Recovery Meeting Attendance:

- We continue to see strong support for our meeting via community based treatment referrals

March 19, 2021	32 Participants
March 26, 2021	31 Participants
April 2nd, 2021	40 Participants
April 9th, 2021	38 Participants
April 16 th 2021	27 Participants

Community Outreach:

- MTRC staff spoke with nine (3) parents in the community and advised them on our program as well as alternative solutions for their children we are struggling with addiction

MTRC continues to see strong attendance at its weekly Cossfitt classes:

March 20, 2021	7 Participants
March 27, 2021	8 Participants
April 3 rd , 2021	11 Participants
April 17 th , 2021	11 Participants

Miscellaneous:

- MTRC Staff Nick Kanehl and Marty Cook participated in Park Ridge Opioid Task Force Pharmaceutical turn in and provided literature on our program and ways to turn in unwanted medications
 - MTRC Staff Nick Kanehl led an outing for 12 to Wicked Ball Fun Center, an indoor arcade for young adults.
- The MTRC weekly email which briefs our participants on our weekly meeting as well as provides information on other sober related events within the community is now sent to 433 members.

General Assistance Monthly Report

March 2021

Austin Kelso

General Assistance:

We closed 3 clients in the month of March. Our total number of General Assistance clients is at 23 individuals.

Advocacy/QMB, Snap, and Medicaid:

In March, we helped residents with the various forms of Public Aid 21 times. We have been receiving a lot of phone calls from residents seeking any help they can get and have referred them to community resources on 111 occasions during the month.

Benefit Access:

We have been able to help residents with Benefit Access in person again. All of the extensions have ended due to the pandemic. That being said, we helped with Benefit Access 46 times during the month.

CEDA/LIHEAP:

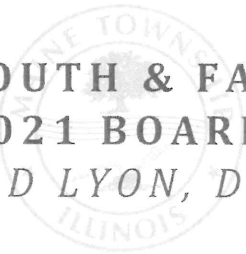
Due to COVID-19 and the financial struggles it has caused for our residents and beyond, CEDA opened the PY2021 season early. We began our new season of LIHEAP as of July 27th 2020. Things are beginning to slow down for the time being as the season will end May 31st. This was the busiest year for LIHEAP in Maine Township's history. The General Assistance staff was incredibly patient navigating the constant changes to the program due to the pandemic and showcased great skill in handling a heavier workload than ever before. We are proud to have helped so many people receive a grant on their electric and gas bills, have their furnaces maintained, and their houses weather proofed.

Senior Information and Assistance:

Our Senior and Disability Advocates have been doing a great job keeping up with all updates for senior programs during these uncertain times. During the month of February, our advocates helped 3 residents conducting SHIP interviews and helped 10 individuals in answering Medicare and Medicare Part D questions.

STATISTICAL REPORT
GENERAL ASSISTANCE DEPARTMENT
March 2021

I.	<u>GENERAL ASSISTANCE CASES</u>	
	1. CASES OPENED	<u>0</u>
	2. CASES ONGOING	<u>26</u>
	3. CASES PENDING	<u>0</u>
	4. CASES CLOSED	<u>3</u>
	5. TOTAL INDIVIDUALS RECEIVING GENERAL ASSISTANCE	<u>23</u>
II.	<u>ADVOCACY:</u>	
	1. QMB – QUALIFIED MEDICAL BENEFICIARY PROGRAM	<u>0</u>
	2. GENERAL PUBLIC AID ADVOCACY (TO INCLUDE SNAP, CASH ASSISTANCE AND MEDICAID)	<u>21</u>
	3. COMMUNITY RESOURCE ADVOCACY REFERRALS	<u>111</u>
III.	<u>SUBURBAN PRIMARY ACCESS TO CARE INTAKE:</u>	
	1. MONTHLY INTERVIEWS/APPLICATIONS FILED	<u>0</u>
IV.	<u>SENIOR INFORMATION AND ASSISTANCE:</u>	
	1. SHIP, MEDICARE, AND MEDICARE D INTERVIEWS	<u>3</u>
	2. BENEFIT ACCESS MONTHLY APPLICATION INTERVIEWS	<u>46</u>
	3. FREE TELEPHONE /BILL REDUCTION APPLICATION INTERVIEWS	<u>0</u>
	4. VETERANS ADMIN. ASSIST REFERRAL	<u>0</u>
	5. SECTION 8 HOUSING	<u>0</u>
V.	<u>CEDA PROGRAMS/ LIHEAP – ENERGY ASSISTANCE APPLICATION INTERVIEWS</u> (which includes Hardship, Share the Warmth, PIPP, DVP, RA [Reconnect Assistance], Furnace, and Weatherization).	<u>77</u>
VI.	<u>MAINELINES (MAINE TOWNSHIP TAXI CAB VOUCHER PROGRAM)</u>	
	1. NEW APPLICATIONS ACCEPTED	<u>0</u>
	2. MONTHLY INTERVIEWS	<u>0</u>
	3. MAINELINES TICKETS SOLD THIS MONTH	<u>0</u>
	4. TOTAL MONEY COLLECTED FOR TICKETS SOLD (YEAR TO DATE) (MARCH 1 ST -FEBRUARY 28 TH)	<u>\$0</u>



MAINESTAY YOUTH & FAMILY SERVICES

APRIL 2021 BOARD REPORT

RICHARD LYON, DIRECTOR

AGENCY DAY

Maine Township's 38th annual (and first virtual!) Agency Day will be held on Friday, May 7 from 9-12 via Zoom. This event provides a great opportunity for local organizations to learn about services in the Maine Township community and is open to employees from social service agencies, non-profits, schools, churches, hospitals, and units of government. Our presenter this year will be dynamic speaker and trainer Cheri Neal (who is also the Zion Township Supervisor). She will speak on the topic of *Transforming Workplace Drama*. At the conclusion of the workshop, organizations will be able to share their mission and services with those in attendance in order to increase awareness of available local resources and better serve our residents. Admission is free for all Maine Township employees and elected officials.

AGENCY DIRECTORY

I am currently in the process of converting the Maine Township Agency Directory into a more modern and interactive web-based directory format. While the setup process and building out the site has been labor-intensive, once complete, this will save employee backend processing time and will be more user-friendly and helpful for residents and local organizations. The new Maine Township Agency Directory website is scheduled to launch in May and will be accessible from the Maine Township website.

COMMUNITY EDUCATION WEBINAR

On March 29 we hosted a community education webinar entitled *Youth Mental Health and Suicide: Know the Warning Signs and How to Help* and had 591 people in attendance. Attendees learned the warning signs that a young person might be depressed or suicidal, helpful advice for how to approach someone they are worried about, and tips for talking about suicide directly with children. Here are select comments from participants:

"Hints and signs for spotting suicide (ways to verbalize) were really helpful. A new insight into the meaning for suicidal people"

"There were great tips on how to talk to people about suicide and how they are feeling"

"Excellent speaker. Important topic. Overall, you offer excellent training opportunities."

"Excellent content & knowledgeable speaker. Thank you."

"Mandy was a tremendous presenter. Wonderful job!"

CREDIT CARD PAYMENTS

The Clerk's department began accepting credit card payments on March 4. LexisNexis agreed to waive the \$350 fee they normally charge for a POS device used to accept payments in the office. Just like the MaineStay implementation last fall, there was no charge for set up and no monthly or annual fees. The transaction cost of 2.13% of each charge (no additional per transaction fee) is passed directly onto residents. Since MaineStay began accepting credit card payments from clients in October, we have collected \$6,732 in client fees. Clients are able to make payments online or by phone for therapy appointments or group programs. LexisNexis was the only company I found that could provide us with a completely free solution to accept credit/debit card payments. Revenue generated by this payment method is automatically deposited into the Maine Township bank account on a weekly basis, and we receive a detailed record of all transactions to update our internal client payment records. This new payment option has provided clients with a more convenient way to pay for services and significantly reduced internal payment processing time previously spent on sorting, counting, and depositing only cash and check payments.

ELECTRONIC MEDICAL RECORDS SYSTEM

In November, we transitioned away from our paper-based counseling files system to a more efficient, modern, and streamlined HIPAA-compliant electronic medical records platform. After extensive research of multiple platforms and receiving positive personal recommendations from several trusted sources, TherapyNotes emerged as the clear winner. It has enabled us to combine several separate outdated systems we were previously using for intakes, scheduling, billing, documentation, reporting, and statistics into one. It also offers the option for clients to receive automated appointment reminders, which clients have requested for years but, until recently, we have been unable to provide. This new system has made it possible for us to spend less time on administrative tasks and more time directly serving clients. Of the 18 platforms I explored, TherapyNotes ended up having the best pricing as well. They offered us their non-profit pricing and I was able to negotiate an additional \$20 discount each month. Our final reduced rate is \$20/clinician/month plus \$0.14 for each text reminder. Invoices are issued monthly, and there is no contract to sign or long-term commitment. The platform receives monthly upgrades and new features, and we continue to invest training time as needed in order to learn how to implement all the functionality effectively. This platform has been working extremely well and has resulted in a more efficient provision of clinical services with a 695% ROI when factoring in employee time and office supply costs.

ART IN THE TOWN

The spring session of our expanded virtual 10-week Art in the Town program began on March 1 with separate sessions for ages 6-8 and ages 9-12 and a total of 42 participants. Projects are designed to help students better cope with the anxiety and many uncertainties they are facing right now. Participants were provided with an art supply kit that included everything needed to participate in this program from home. Thanks to Branka Mackic, our Agency and Program Coordinator, for taking on the additional responsibility of running this program.

FEATURED STORY OF THE MONTH

One of our clinicians began working with a young client in October for reasons related to anxiety and behavioral issues that caused a strained relationship with her and her mother. After several months of working with the client and her mother, the therapist discerned a need for the client to have more intentional positive focus from her mother. This, among other areas, became of focus of treatment. Currently, mother and daughter are on the way to experiencing a healed relationship through the reinforcement of healthier communication styles, with spending more individual quality time together as one of the main solutions.

TELEHEALTH COUNSELING SERVICES

MaineStay experienced a record demand for mental health services in 2020 with an increase in requests for counseling up 29%. We averaged 18 new client intakes per month in 2020. Our typical average is 14 new client intakes per month. Last year we had the highest number of intakes in any year of our 46-year history. MaineStay is honored to assist Maine Township residents who are tremendously struggling during this challenging time and is committed to doing everything we can to help our community successfully navigate this period of crisis. Our clinical operations via telehealth are continuing in much the same manner as they would in person. All forms that clients would normally fill out or sign in the office (e.g. consent for treatment, release of information, symptom checklist, fee reduction request, treatment plan, surveys) have been digitized so they can be completed and e-signed online, and we continue to make incremental improvements to this new digital document workflow.

COUNSELING

MaineStay had 6 new completed counseling intakes in March. Due to our waiting list of 18 clients and being down one full-time therapist position, we had to refer many people interested in counseling services to other providers. We had 82 ongoing cases and now have a total of 88 cases in our affordable strength-based counseling program.

PSYCHIATRIC SERVICES

MaineStay, in partnership with The Josselyn Center, continues to provide psychiatric services to residents via telehealth. We are currently working with a total of 60 psychiatric clients.

NEW FAMILY THERAPIST SEARCH

We are still searching for a new Family Therapist to replace our Family Therapist who left in early February.

MAINESTAY E-NEWSLETTER

As a way to share news about MaineStay services with our community in a cost-effective manner, we have sent out a periodic email newsletter for the past 11 years. We now have over 5,000 subscribers.

COMMUNITY INVOLVEMENT

During March, I attended the Maine West Community Relations Meeting, Maine West Student and Family Services Advisory Council Meeting, and the Park Ridge Opioid Advisory Group Meeting. Naomi Bowman met with The Josselyn Center via Zoom for our monthly meeting regarding our psychiatric services partnership.

Maine Township
1700 Ballard Road
Park Ridge, Illinois 60068

FREEDOM OF INFORMATION REQUEST

FROM:
Name: Laura Woods/Farmers Insurance
Address: 101 W 22nd St, #101
City/State/Zip: Lombard IL 60148
Phone Number: 6306084337
Email Address: service@soarella.com

TO:
Freedom of Information Officer
Wiesia Tytko
wtytko@mainetown.com
Fax #: 847-2971335
Phone #: 847-297-2510 ext. 222
Today's Date: April 19, 2021

DESCRIPTION OF REQUESTED RECORD(S): (Describe in detail, using reverse side if necessary, or attach separate sheet).

To obtain/retain homeowner's insurance discounting, we are attempting to verify the following:
* age of roof
* age of HVAC
* age of electrical panel
* age of plumbing system
for the address of 1441 Oakwood Ave Des Plaines IL
PIN 9202120070000

FOIA was also submitted to the City of DesPlaines (reference # F017608-041921) as we are not aware of which entity would retain this type of information.

Results can be shared to service@soarella.com or faxed to 847.615.2735.

Please indicate if you wish to inspect the records or wish a copy of them:
 Inspection Copy

Charges: First 50 pages at no charge, then \$.15 per page (per side) for letter or legal size document
Oversized documents: actual cost
Color copies: actual cost

Commercial purpose? Yes No

For Office Use Only

Date Received APRIL 19, 2021
Date Response Due MON. APRIL 26, 2021
Received By W. Tytko

Notations _____

Wiesia Tytko

Received

4/5/2021

From: Angela Nezat <anezatdcgi@gmail.com>
Sent: Monday, April 5, 2021 3:36 PM
To: wtytko@mainetown.com
Subject: BV 149357.21R000-214 Records Request

Response by
Mon 4/12/2021

Dear Sir Or Madam:

BV is an engineering firm currently conducting a Property Condition Assessment of the following property on behalf of the property owner:

Chicago - O'Hare - South
1207 East Touhy Avenue
Des Plaines IL

As part of this process, we are submitting this request for information specific to the property. Please provide us with the following information concerning the property:

- 1) **What is the current zoning designation (ie "R – Residential") for the property?**
- 2) **What is the date of last Fire Department inspection?**
- 3) **Are there any OUTSTANDING Fire code violations?**
- 4) **What is the date of last Building Department inspection?**
- 5) **Are there any OUTSTANDING Building code violations?**
- 6) **Is a copy of the original C of O or original Building Permit available?**

Please provide follow up documentation for any Yes responses to these questions. Responses may be faxed to 410.785.6220, or emailed to rfi@bvna.com. If you need additional information to complete this request or the cost to complete this request will exceed \$25, please contact me. Thank you for your prompt attention to this matter.

Sincerely,
Dan Dormady |
Bureau Veritas
10461 Mill Run Circle, Suite 1100 | Owings Mills, Maryland 21117 | www.bvna.com

09-32-200-084-0000
22017

City of Des Plaines

09-32-200-086-0000
22096

Received
4/5/2021

Wiesia Tytko

From: Angela Nezat <anezatdcgi@gmail.com>
Sent: Monday, April 5, 2021 3:36 PM
To: wtytko@mainetown.com
Subject: BV 149357.21R000-213 Records Request

Respond by:
Mon. 4/12/2021

Dear Sir Or Madam:

BV is an engineering firm currently conducting a Property Condition Assessment of the following property on behalf of the property owner:

Chicago - O'Hare - North
1201 East Touhy Avenue
Des Plaines IL

As part of this process, we are submitting this request for information specific to the property. Please provide us with the following information concerning the property:

- 1) What is the current zoning designation (ie "R – Residential") for the property?
- 2) What is the date of last Fire Department inspection?
- 3) Are there any OUTSTANDING Fire code violations?
- 4) What is the date of last Building Department inspection?
- 5) Are there any OUTSTANDING Building code violations?
- 6) Is a copy of the original C of O or original Building Permit available?

Please provide follow up documentation for any Yes responses to these questions. Responses may be faxed to 410.785.6220, or emailed to rfi@bvna.com. If you need additional information to complete this request or the cost to complete this request will exceed \$25, please contact me. Thank you for your prompt attention to this matter.

Sincerely,
Dan Dormady |
Bureau Veritas
10461 Mill Run Circle, Suite 1100 | Owings Mills, Maryland 21117 | www.bvna.com

09-32-200-016 → Rosemont #22253
 Village
 083 #22017 City of D.P.
 085 #22096 City of D.P.